

APPENDIX 1

QUALITY POLICY

As well as the main site at Winkleigh, the Company manufacture at one other sites in Okehampton. It is the policy of Kingsley Plastics Ltd to provide a complete range of products, which meet the requirements of its customers and quality standard parameters, where programmes are maintained on schedule at the agreed quoted price. All work is carried out in a cost effective and timely manner, and in accordance with the highest standards, aiming for continual improvement and customer satisfaction, through the involvement and participation of all levels of management, staff and other interested parties.

A policy for quality conforming to the requirements of ISO 9001:2008 and LPS1175 has been established to ensure that:

All products are produced to the highest standard with the resources available, in order to achieve customer satisfaction. A happy customer is more likely to be a future customer.

Targets are set for continual improvements throughout the year not just to benefit the end customer, but to also improve the running of the company as a whole. These shall include ways of reducing material wastage, reducing the need for reworking products due to misguided information and reviewing suggestions received from the shop floor concerning possible improvements to task instructions and techniques.

All production resources are available in order to produce the highest standard of product possible. If these resources are restricted in any way, the final product will be greatly affected, in turn not achieving the high standards set by the company and the end customer's requirements.

Management reviews are conducted on a regular basis to analyses the successful running of the Quality Management System. Within the reviews, attention is made to all associated aspects such as customer feedback and analysis of data, such as individual production task times.

Being a relatively small company, a number of personnel have a dual role to carry out within its many aspects and functions. This dual role shall not deter, in any manner, personnel from their prime objective of providing a quality product through an adequately controlled Quality Management System. The initial function of all management and employees shall be the maintenance of this objective.

This policy is approved by the undersigned and is supported by all the levels of management within the organisation. All personnel shall be guided by the contents of the Quality Management System and no deviation from the methods and procedures set down shall be permitted.

Signed:  Managing Director

Date: 8th March 2017

Review Date: 7th March 2018